

# CRIME VICTIMS ASSISTANCE CENTER, INC.

## Board of Directors Fact Sheet



◆ The Crime Victims Assistance Center Board of Directors is comprised of a maximum of 18 active people joined by a common concern for the well-being of crime victims throughout Broome County. We believe that victimization can occur to varying degrees and does not discriminate according to race, sex, age, profession or economic background. We also believe that victims are entitled to advocacy and assistance at the time of their victimization or any time thereafter.

- ◆ The Crime Victims Assistance Center plays a vital role in our community in providing counseling; assistance through the criminal justice, courts and medical processes often involved; and education to professionals and people of all ages.
- ◆ The Center's Board of Directors are caring, enthusiastic, and represent a broad cross section of the Southern Tier Community. Their experience encompasses government, human services, health care, business, industry, home making, law enforcement, and more. Together, the Board of Directors provide guidance and set policy for the agency. The Executive Director carries out their directives. S/he is also responsible for managing the day-to-day operations of the agency and currently supervises a staff of more than 20 full-time and part-time employees.
- ◆ The Board meets in January, March, May, June, September, November & December; on the 3rd Wednesday. Committee meetings occur from 4:15 PM—4:45 PM; followed by the full board meeting beginning at 4:45 PM—all at the CVAC office.
- ◆ The Board is responsible for employing and evaluating the Executive Director, providing adequate work conditions, and setting appropriate personnel policies and procedures. The Board is also responsible for evaluating the agency's programs and services, and even its own performance.
- ◆ Each Board member is expected to be a dues paying member of CVAC. Board members are responsible for the agency's financial development, including fund development and fund management.
- ◆ Board members are responsible for planning the agency's short and long-range goals and objectives. They are also encouraged to promote the agency's short and long range goals and objectives, as well as the agency's mission within the community.

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